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| INSTRUCTIONS |
| * Use this form to accurately record hourly and/ or daily use of labour, plant and equipment for additional contract dayworks. |

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| SECTION 1 – Work details | | | | | |
| Project Name: |  | | | | |
| Project No: |  | | Dayworks Order No: | |  |
| Contract No: |  | | Date of Work: | |  |
| Weather AM/PM |  | | Weather Impact: | |  |
| Work Description: |  | | | | |
| Subcontractor Activities: |  | | | | |
| Vistors to Site |  | | | | |
| Delays to Progress |  | | | | |
| SECTION 2 – dayworks order details | | | | | |
| **Downer Labour, Plant, Equipment and Materials** | | | | | **Hours/ Quantity** |
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| **Sub-Contractor, Plant, Equipment and Materials** | | | | |  |
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| **SECTION 3 – SITE DIAGRAM / PHOTOS** | | | | | |
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| SECTION 4 – OTHER NOTES | | | | | |
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| SECTION 5 – approvals | | | | | |
| **Subcontractor** | | **Downer** | | | |
| Authorised By: |  | Authorised By: | |  | |
| Signature: |  | Signature: | |  | |
| Date: |  | Date: | |  | |